

MOTIONS

10.1 MOTION FROM COUNCILLOR MORSE

That this Council will amend Part Four, Schedule D (Access to Information Procedure Rules), Paragraph 22 (Filming, Recording and Reporting of Meetings), of the Council Constitution, to include the following additional paragraphs:

- i) The Council will make reasonable facilities available to the public to assist in recording meetings as far as is practical.
- ii) The Council has no responsibility or liability for, any filmed/ recorded/ photographed material made by any persons or its subsequent use or publication.
- iii) The Council will record Full Council and Cabinet Meetings to maintain a raw, unedited film and audio record of proceedings. The content of the recordings will be retained for 5 years and be available to all residents of the borough and councillors to provide full public access to proceedings.

For ease of reference the current wording of Paragraph 22 is reproduced below:

22. FILMING, RECORDING & REPORTING OF MEETINGS

- 22.01 Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law. Reporting means:-
- filming, photographing or making an audio recording of the proceedings of the meeting;
 - using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
 - reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.
- 22.02 Anyone present at a meeting as it takes place, is not permitted to carry out an oral commentary or report and must remain seated throughout the meeting. This is to prevent the business of the meeting being disrupted.
- 22.03 Anyone attending a meeting is asked to advise the Head of Democratic Services that they wish to report on the meeting and how they wish to do so. This is to enable Democratic Services staff to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.
- 22.04 Any person present to film the proceedings of a meeting must respect the wishes of members of the public who do not wish to have their image recorded
- 22.05 For meetings held at the Civic Centre, members of the public are welcome to use the Council's public Wi-Fi facilities. Occasionally, meetings take place in

venues not run by the Council and in such circumstances members of the public are advised to check with the venue whether Wi-Fi is available.